

Your AI map.

Every job you do manually, slowly or over and over goes in one column. Ask the two questions; it takes about ten seconds a job.

01

If it gets this wrong, what does it cost, and who notices?

Cheap and obvious: let it run. Costs money or trust: a person checks before it goes.

02

Does it need to be right the same way every time?

Yes: build it as a recipe, the same steps in the same order. No: just ask it.

AI DO IT

Cheap, obvious mistakes

AI + HUMAN

Costs money or trust. AI drafts, you sign.

KEEP IT HUMAN

Judgement and relationships

AI RED FLAGS

Shouldn't go in, or shouldn't decide

My first job to hand over

Pick one from your AI + HUMAN column. Use AI on it every time it comes up this week, and check what it gives you.

Not sure where to start? Bring this map to a free 30-minute call. We'll work out what's worth doing first, and what to leave alone. Book at korbai.com.au/contact

Put hours on it.

Only count the jobs in your AI DO IT and AI + HUMAN columns. Times a week × minutes each gives you minutes a week. Then divide by three. Controlled studies found AI cut the time on tasks like these by 25 to 40%, checking included. A third sits in the middle.

THE JOB	TIMES A WEEK		MINUTES EACH	MINUTES A WEEK		SAVED
01 Quotes and estimates · job notes or a voice memo to a priced draft		×		=		÷3
02 Customer emails · replies and follow-ups in your tone		×		=		÷3
03 Invoice chasing · friendly reminders that escalate politely		×		=		÷3
04 Site and meeting notes · voice memos and whiteboards into actions		×		=		÷3
05 Social and Google posts · a month of posts from one job story		×		=		÷3
06 FAQs and repeat answers · answered once, properly, reused everywhere		×		=		÷3
07 Job ads and hiring · ad, screening questions, interview guide		×		=		÷3
08 SOPs and safety docs · talk it through once, get the procedure		×		=		÷3
09 Proposals · you write only the parts that win the work		×		=		÷3
10 Month-end admin · receipts summarised, accountant email drafted		×		=		÷3
Your own job		×		=		÷3
Your own job		×		=		÷3

Total minutes saved a week

÷ 60 =

hours a week back

Prefer it done for you? Run the same numbers online at korbai.com.au/calculator, and again with your team.

Want help with the first one? Free 30-minute call, no obligation. Book at korbai.com.au/contact